

# Every • Compliance

A new way to  
manage compliance



**every**®  
By IRIS

## Every Compliance

Real-time, data-driven systems for effective compliance management.

Every Compliance software securely stores the wide range of information relating to all compliance tasks within schools and trusts. Data is easily accessible and displayed clearly, allowing you to make informed, strategic, and proactive decisions.

Interactive dashboards, graphs, and charts provide invaluable insight to strengthen compliance and improve processes. From monitoring and managing risks to ensuring all staff have undergone sufficient training relating to their role(s), the software reflects the wide-ranging nature of compliance activities within the education sector.

Thanks to its intuitive nature, Every Compliance works with you, helping you achieve your goals and objectives in timely manners. Storing all compliance data and information in one central place and automating tasks reduces otherwise time-consuming admin, making way for more focused and streamlined workflows.

Access to an extensive range of instant and detailed reports means you have the ability to truly analyse your compliance data instead of just compiling it. From visualising incident trends to storing asset information, value, and quantities, Every Compliance ensures you are equipped with updated and accurate information to empower those all-important evidence and audit trails.

Every Compliance is a modular and integrated system, meaning key data works together to provide you with a comprehensive overview of all compliance tasks in relation to one another and the wider organisation.

# ASSET MANAGEMENT

The Asset Management module is ideal for the everyday and long term challenges of effective asset management. The module helps manage the movements of assets around your organisation as well as helping you budget more accurately for future asset replacements.

If you want to monitor compliance or maintenance tasks related to assets then you'll appreciate the integration between this and the Business Management module which links single or multiple tasks to individual or groups of assets. You can also assign assets to individuals providing a useful way of ensuring the return of assets when someone leaves.

The comprehensive and sophisticated depreciation features are specifically designed to support your financial accounting requirements.

## Key module benefits:

Import assets via a spreadsheet or enter through the handy smartphone app

A comprehensive audit trail for tracking the history of an asset

Enhanced visibility on the status of assets, replacement programmes and movements

**BOOK A DEMO**

“As a result of purchasing Every, we now have a comprehensive list of all of our assets with valuations. Reports can be run and used for day to day operation, such as PAT testing. Would I recommend this product to other schools or Trusts? Without a doubt.”

**Lesley Burton,**  
Business Manager,  
St John's CE Primary School





## BUSINESS MANAGEMENT

Whether you are a MAT or Charity working towards a consistent compliance methodology across multiple sites, or a single rural school wanting a simple system to report compliance, the Business Management module of Every is ideal.

With a library of compliance templates, it's simple to set up. The handy help desk clearly shows all the reactive work and other requests in a single area. You'll also have access to our Contracts Management system which automatically reminds you of upcoming key dates.

With Every Business Management, reporting and proving compliance is simpler and much quicker.

### Key module benefits:

Dashboard with compliance calendar makes it hard to miss important compliance tasks

Extensive library of compliance templates with helpful guidance for an easy setup

Handy smartphone apps help site teams work more effectively and efficiently

GET IN TOUCH

# CONDITION MANAGEMENT

The Condition Management module really helps those in estates build a capital programme based on condition data. It's ideal for the strategic and operational planning of capital applications, DFC and projects across your organisation along with estimating future costs.

Easily turn your survey spreadsheets into insightful data so you can quickly identify your priorities and highlight areas which require attention across the entire estate. With the analytics section you can demonstrate the impact of your capital investments on the state of condition over time.

**BOOK A DEMO**

## Key module benefits:

Reduce the time taken to produce your work programme by up to 85%

Use reports to support bid writing, CIF and other funding applications

Analyse the state of your existing properties with a clear audit of completed work



“I’ve used different estate property systems over my career. This system stands above with the information, structure, simplicity and assurance that it provides. The aftercare support from the Every team is superb.”

**Gerard McGrory,**  
Regional Estate Manager,  
Academy Transformation Trust



## DOCUMENTS & POLICIES

The Documents and Policies module performs several key functions that will make life easier for you.

The module records policy versions and manages the approval process. You can distribute policies quickly and easily with email alerts and evidence of acceptance. Every securely links to your website for publishing public documents so you don't have to keep uploading new versions of policies.

Every also integrates with Google Docs or MS 365 so you can collaborate on the creation or editing of key documents in real-time, instead of emailing copies of updates around your review group.

For larger organisations, such as MATs, the system is ideal for distributing centrally defined policies to all staff at all academies.

**GET IN TOUCH**

### Key module benefits:

Easily distribute policies to groups or individual staff to read and accept

Quickly view statistics to prove policies have been accepted and send read reminders at the click of a button

Automatically publish current versions to your school or trust website

“Every is a great tool for managing the workload effectively in school. This module has saved me and the school a lot of time and continues to provide an effective and efficient resource for all staff and governors to access.”

**Jane Taylor,**  
Strategic Business Manager,  
Osborne Primary School

# E-LEARNING

We offer a range of CPD accredited courses so your organisation can stay compliant with the current workplace regulations. Courses are accessible from a range of devices at any time, complementing your employees' workday. Certificates are easily downloaded once courses are complete!

A few of the course categories we offer:

- Business Compliance
- Health and Safety
- Management
- GDPR
- Safeguarding

**BOOK A DEMO**

## Key module benefits:

Automate email reminders to staff about due dates

Staff are able to download certificates once completed

Easily view which courses have been started and fully completed and set pass marks

"Everything made easy."

**Mark Middleton,  
Operations Manager,  
Backwell School**





## INCIDENT REPORTING

The Incident Reporting module provides an easy to use, online system that simplifies and improves the procedures for reporting incidents and accidents. You can easily view and manage incidents by day, type and severity with a complete audit trail of an incident's history.

Every Incident Reporting offers a system that complies with DfE, Ofsted and legal requirements as well as assisting with RIDDOR submissions.

### Key module benefits:

Receive automatic email alerts when an incident of a particular severity is recorded

Pre-empt and intervene more effectively by viewing trends in recorded incidents that may lead to more significant events

Assign tasks to reduce the likelihood of incident repetition and track progress

### GET IN TOUCH

"I would highly recommend Every if you are serious about safety in your school."

**Alan Doyle,**  
Business Manager,  
Mount Primary School



# PROJECT MANAGEMENT

The Project Management module is an ideal companion to the Condition module for managing capital programmes. It's also a great tool for any type of project and comes with pre-populated project templates with associated and relevant milestones.

Every Project Management is a great way of applying the most effective elements of best practice in a simple and practical way. With sections for managing funds, work items, milestones, tasks and documents you can be reassured you have the fundamentals of better project management in place.

## Key module benefits:

Readily available reports to provide evidence of where funding has been allocated

Upload important documents to milestones and easily view actions assigned to users

Link to condition with automatic workflow and assign project tasks to user

**BOOK A DEMO**

"I found that Every has been an excellent service from the demonstration to the training and most importantly, the communication."

**Alby Chable,  
School Business Manager,  
Market Field School**





## RISK MANAGEMENT

The Project Management module is an ideal companion to the Condition module for managing capital programmes. It's also a great tool for any type of project and comes with pre-populated project templates with associated and relevant milestones.

Every Project Management is a great way of applying the most effective elements of best practice in a simple and practical way. With sections for managing funds, work items, milestones, tasks and documents you can be reassured you have the fundamentals of better project management in place.

### Key module benefits:

Interactive heatmap to view real-time risk score pre and post control

Assign risk mitigating actions to risk owners and track progress

Pre-populated with risks applicable to the education sector and guidance on the consequences and potential counter-measures

**GET IN TOUCH**

“I am so impressed by this product and the aftercare support that I would not only purchase further modules in the future, but would also recommend Every to other organisations.”

**Karen Henfrey,**  
Workplace Services  
Coordinator, IOSH

# TRUST MULTI-SITE COMPLIANCE

The Every Compliance tool is about supporting your vision for compliance consistency, scalability and accountability across your organisation. It is ideal for those organisations that want consistency across their sites and a true end-to-end compliance system, from top level, real-time RAG compliance reporting to front line smartphone apps.

**BOOK A DEMO**

## Key module benefits:

Set compliance standards at trust level

View a variety of compliance areas centrally such as health & safety, risk, and policies

Real-time RAG reporting with drill down functionality removes the need for cumbersome, time consuming spreadsheets





## Making way for the next generation of compliance management with IRIS

Empowering visibility across all compliance activities, as standard.

To support their vision of strengthening mission-critical services in schools and MATs, the IRIS Software Group has acquired Every.

Joining the family in 2021, Every Compliance within the wider IRIS suite of solutions provides the most end-to-end compliance management software on offer to the education sector.

Now, more than ever, schools need centralised solutions that empower real-time decision-making.

The IRIS family's next-generation of cloud-based solutions enhance visibility over the numerous and nuanced compliance tasks and activities that schools and MATs face daily. The combined systems underpin the core principles of compliance management, communicating effectively to unlock a range of time and resource-saving efficiencies.

## WITH YOU ALL THE WAY

We take it very seriously that you will want to see the benefits of your investment in Every Compliance straight away. Therefore, we have a range of implementation and support services to help you get the most out of the software.

### **ONSITE AND ONLINE TRAINING**

To help you enjoy the best possible user experience, our training department provide a range of courses which can be delivered as part of the implementation process or refresher session.

### **WEBINARS**

We regularly host insightful webinars that not only share the latest product features and updates but bring you the latest industry-knowledge and best practice.

### **REGIONAL CUSTOMER TRAINING**

We continue to update and improve our products and features. To bring you the latest product updates, we host free training events across the UK to demonstrate how to use Every to its full potential, share best practice and network with other customers.

### **ACCOUNT HEALTH CHECKS**

To ensure you continue to get the most out of the system and use your products to their full potential, our engagement specialists periodically check your account has everything you need to successfully continue your compliance.

### **END TO END SUPPORT**

Your relationship with Every doesn't stop once it's implemented. You can access ongoing support via phone and email as well as the platform's highly responsive live chat feature where you can get an instant response to questions you have. Our users tell us we are second-to-none when it comes to the speed, helpfulness and knowledge of our support team.

### **HELP GUIDES AND VIDEO TUTORIALS**

You'll have access to a full bank of user help guides and video tutorials with useful information on how to use your products should you need a quick reminder or pointing in the right direction.



“We quickly identified that Every was the kind of company that we wanted to work with; they listen and respond, and they understand education. The amount of granular detail we have access to is great, and it’s really helping us to promote accountability.”

Nick Doy, Head of Data, NPCAT



# Let's Talk Compliance

Take the first step to making your working life simpler by getting in touch with us today!



@WeAreEvery



@WeAreEvery

## Contact

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